

Marshfield Planning Commission Meeting Minutes

7:00 p.m. • Thursday, February 20, 2014 • Old School House Common

Members present: Michael Schumacher, Julie Medose, Jon Groveman, Faeterri Silver, and Melissa Seifert. Member absent: Bob Light. Also present: Barbara Burkhalter.

Jon called the meeting to order at 7:00 p.m. The Planning Commission (PC) members reviewed and approved the minutes of meeting dated January 16, 2014.

1. Meeting with the Conservation Committee

The meeting with the Conservation Committee (CC) on February 5, 2014 was canceled, so the PC will meet with them on March 5th. They will fill the CC in on what the PC has been working on and what is in the subdivision bylaws. The CC would like to know what they could work on to help.

2. Zoning Administrator's Report

None.

3. Regional Planning Commission Report

Faeterri attended a meeting on February 11, 2014; a speaker from UVM's Center for Rural Studies made a presentation graphs created from data from the census. This project is a good source of information for organizations and towns and is available online.

The Regional Planning Commission (RPC) has started work on the regional plan. They receive direction from the State which is then passed down to the towns. The RPC has a new website where they will be posting developments to the regional plan.

4. Survey

The survey has been finalized and it had been decided that it would be most cost efficient to send it with the tax bills and ask people to bring in their completed surveys to the Town Clerk when they pay their property taxes.

Julie passed on some suggestions concerning the survey from a friend who had recently sent one out. The suggestions were for the PC members to sit down and see how much time it actually takes to fill it out and then work on getting it cut down to three minutes and to have it available digitally. The information will be very helpful for the PC and it would be great to get as much participation from people as possible.

5. Subdivision Process Forms

Faeterri went through the subdivision bylaws and paraphrased the subdivision process (with page references). The PC will be working on a flow chart, using this document and the existing flow chart for reference. Michael will work on breaking Faeterri's document into steps with titles and Julie and Melissa will work on the layout.

6. Town Meeting 2014

The town officers will be given an opportunity to give reports and this would be a good opportunity for the PC to say something about the subdivision process and the things that were accomplished in the redrafted subdivision bylaws (clarified the process and made it more efficient, made the requirements clearer and followed the Town plan regarding restrictions, among other things). Jon will come up with bullet points to speak on.

7. Work Plan for 2014

Village zoning is the next thing the PC will be looking at. Faeterri will contact the RPC and Jon will contact the Vermont League of Cities and Towns and request examples of high density zoning regulations. Michael will look at Montpelier and Melissa will get examples from smaller towns.

The meeting was adjourned at 8:56 p.m.

Respectfully submitted,
Barbara S. Burkhalter

Final
Approved March 20, 2014