

## Marshfield Planning Commission Meeting Minutes

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7:00 p.m. • Thursday, September 3, 2015 • Old School House Common

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Members present: Jon Groveman, Melissa Seifert (via conference call until 7:25 pm), Faeterri Silver, and Michael Schumacher (arrived at 7:20 pm). Not present: Bob Light. Also present: Sarah McShane and Barbara Burkhalter. The meeting was opened at 7:09 pm.

1. **Approve Minutes** - The members reviewed and approved the minutes from the August 20th meeting.
2. **Discuss Grant Application with CVRPC Representative** - Sarah McShane from the Central Vermont Regional Planning Commission (CVRPC) attended the meeting in order to discuss the draft Marshfield Municipal Planning Grant with the Planning Commission (PC) members. Jon filled the member in on his meeting with the Selectboard; he reviewed the project goals with them and let them know that the PC can't do this project without help. The Selectboard let him know there is money in the PC budget for planning grants. He showed them the resolution and information on the grant process. The next meeting with the Selectboard is on September 15th.

Sarah presented the draft budget for the project, reviewed and edited the draft application with the members, shortening the sections that were too long.

3. **Reports** – None
4. **Discuss Draft of Zoning Changes for Town Meeting** – Need Melissa and Bob here for this. Jon will not be at the next meeting and Faeterri will act as Chair. Jon suggested they talk about scheduling a public hearing in October, possibly the 15th and go through the bylaws (Jon will provide the info they need to review). After the public hearing the draft is presented to the Selectboard, the Selectboard will hold their own public hearing.

### 5. **Other/Task List**

- Sarah will send Jon the link one of the Selectboard members will need to create a log-in account for the Grants Management On-Line System (which needs to be created soon)
- Faeterri will email the draft revisions of zoning changes to the members again
- Jon will email bylaw information that the members need to review at the next meeting

The next meeting will be on September 17, 2015. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,  
Barbara Burkhalter

*Final*  
*Approved September 17, 2015*