

SELECTBOARD MEETING MINUTES

Tuesday, June 20, 2023, 5:30 p.m, Old Schoolhouse Common and Zoom

Present: Selectboard members Richard Baker, Justin Campbell, and Michele Gonzales; Town Clerk Bobbi Brimblecombe; Assistant Town Clerk Alex Johnson; Road Crew Member Scott Ciampi; Fire Chief Will Schwarz; Visitors: Alan Whitcomb, James and Susan Arisman

At 5:30 p.m. the meeting was called to order by Chair Richard Baker

Changes or additions to the agenda: none

Public Comment: none

Minutes: approved the minutes of the June 6 and June 15 Selectboard meetings

Parking on Hollister Hill Rd: Alan Whitcomb explained that on June 10, there was an event at the Stranahan Town Forest. There were many cars in the parking lot, and two cars in the road. That area of the road is a blind corner, and the cars were parked illegally. He feels there needs to be “no parking” signs or some other way to keep people from parking on the road. Rich questioned whether the town should update our traffic ordinance to include parking restrictions. Justin moved to put up one sign at or near the entrance, advising no parking on the road, and to ask the Stranahan Committee to notify users not to park in the road. Rich seconded – all in favor. The sign will be paid for out of the Stranahan Fund. Scott said the sign would be up within a month.

Site Walk at the Forest: On June 10, there was a site walk to discuss allowing bike use on the trails. It was brought up that it wasn’t warned as a meeting. It wasn’t clear whether it was a meeting of the Stranahan Committee or Selectboard, or a meeting of the bike club. Rich suggested that the safest thing is to declare the site visit invalid, and if the committee wants to hold another site walk, it will need to be warned as a public meeting, and the discussions will need to take place again.

Fire Station: Will Schwarz updated the Board on the plans for the addition to the fire station. He has done the state permitting. The rough estimate for materials is \$18K to \$20K, but he doesn’t have a price for excavation or electrical. He noted that Dale Brown and Jacob Gouge give the Fire Department good prices. The addition is needed because we now have a brush truck and need a space to keep it inside. Will and the Board discussed possible funding sources, and he asked whether there is ARPA money available. He thinks it might cost as much as \$75K for the total project. The Board discussed whether the project could be spread over a couple of years. Will is going to prepare a more detailed cost estimate, and Rich will look for grants.

Jerusalem Rd: The Town received a complaint about the condition of Jerusalem Road. The Road Crew added some material and raked it. Scott noted that it will wash again. He asked the Selectboard how much maintenance the road crew should do on Class IV roads. He has learned that we are not required to do any maintenance on Class IV roads unless they have hydrologically connected segments, but that is not the case on Jerusalem Road. The Selectboard feels that the work that was done is sufficient for a Class IV road. They noted that the people who requested

more work are actually located on the section of the road that is legal trail, and no maintenance happens on legal trails.

Huntington Road: Bobbi has spoken with one of the owners of the property at the end of the road. She is waiting to hear from the other owner about whether they would allow the town to construct a turnaround on their property.

Route 215: Cold patch has been ordered for the potholes

Folsom Hill Road: The road crew has been turning around on the Village property, but the driveway has deteriorated so much that they won't be able to plow that section this year. The Board decided that the Town will maintain the Class 3 road, and they will continue to plow to the wellhead if the Village upgrades the driveway. The road crew will do the work if the village reimburses the labor and materials.

Gym Rules: The current rule is that there needs to be an adult present when kids are in the gym. The Board received a request to allow kids younger than 18 in the gym by themselves. The Board discussed it but did not make a decision.

Parking Lot Lights: Justin has been working on a plan for the lights. Bobbi will submit the new design for Title 22 clearance before the installation is put out to bid.

Executive Session: Rich moved at 7:30 to go into executive session to discuss vacant positions. Justin seconded – all in favor. The Board returned from executive session at 8:00 p.m. Rich Baker moved to hire Scott Franks for building maintenance, at \$25 per hour. Justin seconded – all in favor. Rich moved to offer Lorraine Banbury the position of Zoning Administrator, at \$26 per hour. Justin seconded – all in favor.

Expenses, Permits & Payroll: Selectboard members read and approved reports for General Expenses and Payroll. They executed a cemetery deed for Waneta Mayhew.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the June 20, 2023 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
