

## SELECTBOARD MEETING MINUTES

---

Tuesday, August 20, 2024, 5:30 p.m, Old Schoolhouse Common and Zoom

---

Present: Selectboard members Justin Campbell, Michele Gonzales and Christopher Whalen; Town Clerk Bobbi Brimblecombe; Assistant Town Clerk Brittany Chouinard; Scott Franks; Nancy Everhart; Rich Phillips

At 7:15 p.m. the meeting was called to order by Justin

**Changes or additions to the agenda:** driveway culvert permit process

**Review and approval of minutes:** tabled

**Emergency Watershed Protection program:** Dexter Lefavour came to the Board to discuss the Emergency Watershed Program. If the Board acts now, the work could get done this fall. Justin noted that the work is done on private property so he is wondering what the town needs to do. Dexter explained that we need landowner agreements and permits (a stream alteration permit from the state, and a self-verification form from the Army Corps of Engineers). He would like to get contractors on board by October 1. He has prepared the RFP. Justin moved to authorize Bobbi to sign permit applications. Chris seconded – all in favor. The stream alteration permits need to be sent to the landowners for their signature. Justin moved to ask Dexter to issue the RFP's. Chris seconded – all in favor.

Justin signed a letter requesting help from the Emergency Watershed Program for property damage that occurred during the July 2024 flood. If approved, this would be a new grant, separate from the ongoing projects.

**Thompson Road:** Nancy Everhart discussed the RFP and the proposed improvements to the Thompson Road and trails, and potential uses of the Northern Forest Center grant. Justin moved to authorize Bobbi to finalize the discussed edits on the RFP's and issue by next Tuesday. Michele seconded – all in favor. Bids will be due September 24.

**Martin Covered Bridge:** Rich Phillips discussed the RFP. Bids will be due October 1. There will be a site visit on September 18. Justin moved to give Bobbi authority to add the discussed edits and issue the RFP as soon as possible. Chris seconded – all in favor.

**Old Schoolhouse Common:** Scott Franks reported that one third of the outside of the building needs to be replaced. He thinks we should have an assessment of the entire building. Chris moved to reissue the RFP that we issued before, with the addition of the engineering report. Michele seconded – all in favor.

**Buyouts:** Bobbi updated the Board on the status of the buyouts.

**Better Roads Grant:** Justin moved to have Bobbi contact CVRPC to see if they will do the road

inventory. Michele seconded – all in favor. Justin signed the grant agreement.

**Harris:** The Town filed an objection to Henry Harris’ request to review the decision.

**Personnel:** The Board accepted the resignation from Scott Franks.

**Flood Repairs:** The Board signed contracts for bridge designs for Creamery St Bridge and for Holt Rd, Onion Rive Rd, Cassady Rd, and SASS Ave bridges.

**Expenses, Permits & Payroll:** Selectboard members read and approved reports for General Expenses and Payroll.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,  
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the August 20, 2024 Selectboard Meeting.  
A True Record. Attest, \_\_\_\_\_, Town Clerk

\*\*\*\*\*