

SELECTBOARD MEETING MINUTES

Tuesday, October 28, 2025, 4:30 p.m, Old Schoolhouse Common and Zoom

Present: Selectboard members Justin Campbell, Richard Baker, and Christopher Whalen; Town Clerk Bobbi Brimblecombe; Assistant Town Clerk Brittany Chouinard; Visitors Jim Brimblecombe and Pam Quinn

At 4:40 p.m. the meeting was called to order by Justin Campbell.

Changes or additions to the agenda: dog complaint, planning study opportunity
Public Comment:

Old Schoolhouse Common: Jim Brimblecombe discussed the maintenance position with the Selectboard. Justin explained that the town has a facilities management plan and much of the work will be working to secure contractors. Rich moved to hire Jim as the building manager. Justin seconded – all in favor.

The Board discussed the possibility of hiring a student to shovel snow at the building. Bobbi will check the rules for hiring students.

Pam Quinn and the Board discussed the makeup and responsibilities of the Old Schoolhouse Common building committee. They brainstormed ways to recruit people. Justin stated that priority one is maintenance and safety of the building. There would be a budget that the committee would have to follow. The committee would be involved in developing the budget.

The Board received an email that the Community Supper does not want to change to an electric stove. The Board acknowledged that but they have not changed their position that we need to make the change to electric, due to safety concerns.

Justin moved to remove the gas stove as soon as possible and contract with the electrician to do the wiring. Rich feels that it is too drastic to remove the stove immediately because this would shut down the community supper. Chris agreed. Rich suggested that the new building manager could get quotes. Bobbi explained that the energy committee has already done some work on this. Chris asked who is in charge of this project. The Board went downstairs to look at the kitchen stove. There is a hood but it may not be large enough for a new range.

Justin moved to stop use of the gas stove on January 1st for safety reasons. Chris seconded – all in favor. Justin moved to approve up to \$2,000 for electrical service and upgrades. Chris seconded – all in favor. Justin moved to authorize the Library to purchase an electric stove and appropriate vent hood with their grant funds. Chris seconded – all in favor. Bobbi will email the interested parties.

The Board set the following maintenance priorities:

1. Elevator sump – to be paid for through FEMA mitigation (scheduled for December 22)
2. Flood mitigation - Gym flood proofing and possibly gutters. FEMA funding will be available for some mitigation.
3. Oil Boiler and heat distribution system - \$10,000 for boiler, unknown cost for distribution
4. Building Envelope and Gazebo roof - \$100,000

The Board discussed the heating system and how to get an evaluation of the distribution system. Justin will talk to Andrew Larosa about whether he can put together bid documents. Justin will also talk with Nick Seifert to let the Energy Committee know that the Board is considering this.

The Board discussed how to pay for repairs and the possibility of borrowing. Bobbi will review the status of the building grants and the balance in the building fund.

Financial Policies: The Board discussed the Internal Controls policy. The Board will continue to review the policy.

Expenses, Permits & Payroll: Selectboard members read and approved reports for General Expenses and Payroll.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the October 28, 2025 Selectboard Meeting.
A True Record. Attest, _____, Town Clerk
