

## SELECTBOARD MEETING MINUTES

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Tuesday, December 17, 2019, 5:30 p.m, Old Schoolhouse Common

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Present: Selectboard members Richard Baker, Christopher Martin, and Laurie Colgan; Town Clerk Bobbi Brimblecombe; Visitors Kempton Randall (Hooker Mountain Farm), Michelle Braun (Friends of the Winooski); Allen Banbury, Anne Reed, and Bob Popp (Conservation Commission)

At 5:30 p.m. the meeting was called to order by Chair Chris Martin

**Changes or additions to the agenda:** none

**Public Comment:** none

**Review and Approval of Minutes:** tabled

**Liquor License:** Kempton Randall from Hooker Mountain Farm explained that they have been operating a tasting room at the Marshfield Village Store through special events permits. They are asking for a first and third class liquor license to be able to continue operating. He does not foresee any major changes in operation. They are considering having an outside area in the summer. That would require a separate permit. Rich moved to approve the license. Chris seconded – all in favor.

**Friends of the Winooski:** Michelle Braun, Director, explained that they have been working with the High Meadows Fund, working with forest landowners to emphasize good management of forests for water quality and flood resilience. She asked whether the Town would be interested in working with Cabot and Plainfield on issues of flood resilience. They would convene a meeting with representatives from the three towns to talk about how the communities could work together.

Bob Popp explained that the Friends approached the Conservation Commission about doing more planting at the covered bridge property. They would be infilling areas where they have planted before, to replace plants that did not survive. The Board approved, provided that the Conservation Commission approves the species. The plants will be native, non-invasive species.

**Emerald Ash Borer:** Bob Popp explained that the Urban Community Forest Program will provide a free app and loan ipads, or the app can be installed on cell phones. They will provide free training on the app. They will provide shape files but not maps. A tier one inventory is high-traffic roads and public properties. Tier two inventories encompass all town roads. If we join the grant application, the town would have to pay towards the project. The Conservation Commission does not want to put conservation funds into the project. They could do the work themselves. If the town does an inventory this year, we could apply for an implementation grant next year. Bob Popp suggested that they would like to help the NRCD get the grant if they would be able to use their volunteer time as the town's match. Bob will check on this. If he finds that their time can be used for our match, Bobbi will send a letter from the Selectboard in support of the grant.

**Old Schoolhouse Common:** The Board reviewed quotes for carpet in the Village office and the Sunwise Surveying office. They reviewed a quote for a new furnace. They did not decide on either purchase right now. Bobbi reported that the pellet boiler has been out of service but was repaired today and is back in service now.

Susan Green reported that she has talked to Building Superintendent Dan Tetreault about storage. He thinks the storage is being used by Little League. Chris indicated that there is storage built into the dugouts for Little League. Dan could build storage behind the building for \$1,200. Susan indicated that the Library could pay for it but she would like the Town's permission. It isn't clear whether the \$1,200 includes Dan's time. The Board suggested that Susan ask Little League to put their equipment in the dugouts so that the Library could use the storage space that we have.

Susan asked about the emergency exits in the Library. They do not have panic bars, and the lower exit is blocked with snow that comes off the roof. Chris has been unable to get in touch with the Fire Marshall to see if we are required to have emergency exits. He will try to reach him again by email, and ask him to come and look at the building.

**Cleaning:** The Board received a proposal from Sara Mulligan to clean the Old Schoolhouse Common. The Board approved trying her services for up to three hours per week.

**Budget:** The Selectboard presented a draft budget to the budget committee, but the numbers are not final yet.

**Special Meeting:** The Board will hold a special meeting on December 30, 2019 at 3:00 p.m. to finalize the budget and finish the business of this meeting.

**Plowing:** The Board has received a complaint about someone plowing snow across the town roads. The Board asked Bobbi to send them a letter, and authorized her to send such letters in the future without waiting for a Selectboard meeting.

**Health Insurance:** The Board reviewed the Blue Cross plans. Rich moved to select the Silver CDHP Wellness plan. Laurie seconded – all in favor.

**Personnel Policy:** The Selectboard amended the personnel policy to define a temporary replacement employee as someone who takes over the duties of another employee for a period of at least 4 weeks. Temporary replacement employees will be eligible for paid holidays and mileage subject to the duties of the employee they are replacing, but no other benefits.

**Leibold Cows:** The cows were out again. Chris talked to Mr. Leibold. He has gotten rid of all except 4 animals.

**Expenses, Permits & Payroll:** Selectboard members read and signed reports for General Expenses and Payroll.

The meeting adjourned at 9:30 p.m.

Respectfully submitted,  
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the December 17, 2019 Selectboard Meeting.  
A True Record. Attest, \_\_\_\_\_, Town Clerk

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